

[CLICK HERE FOR BOARD LETTER](#)

[CLICK HERE FOR MEMO](#)



JAMES A. NOYES, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **AE-3**

July 17, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**AS-NEEDED ARCHITECTURAL ENGINEERING SERVICES  
VARIOUS BUILDING GROUPS  
AWARD ARCHITECTURAL ENGINEERING SERVICES AGREEMENTS  
SPECS. VARIOUS; DSR VARIOUS; CP VARIOUS  
ALL SUPERVISORIAL DISTRICTS  
3 VOTES**

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Award and authorize the Director of Public Works to execute architectural engineering agreements with Rachlin Architects; Robert Rosenberg, AIA; API Consultants; and RNL Design for a not to exceed fee of \$300,000 with each of the A/E firms for a total amount of \$1.2 million to be financed by Public Works' Facilities Project Management Fund. The agreements will provide "as-needed" A/E services for a one-year period.
2. Authorize the Director of Public Works to exercise the option of extending the contract term for two additional one-year terms upon written mutual consent of Rachlin Architects; Robert Rosenberg, AIA; API Consultants; and RNL Design. The agreements will provide for cost-of-living adjustments if the renewal options are exercised. Renewal will be exercised based upon remaining funding available, the number of current projects in the design phase, and the level of satisfaction with the services provided.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

We are recommending that your Board authorize the Director of Public Works to obtain as-needed A/E services to reduce the time needed for procuring A/E services from 12 weeks to 2 weeks. This will enable us to be more responsive on critical and time-sensitive projects with a construction value of \$2 million or less. Under Public Works' supervision, Rachlin Architects; Robert Rosenberg, AIA; API Consultants; and RNL Design will perform as-needed A/E services for the design of health centers, courts, correctional and detention facilities, beach facilities, libraries, parks, fire and sheriff stations, and various other facilities in support of the County's capital projects program.

### **Implementation of Strategic Plan Goals**

These actions are consistent with the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness. The use of "as-needed" A/E design services agreements will enable Public Works to expedite design work, thereby providing responsive service to our clients.

### **FISCAL IMPACT/FINANCING**

Sufficient appropriation is available for these agreements in the Facilities Project Management General Fund's proposed Fiscal Year 2003-04 Budget for this action. The cost will be recovered through billings to capital projects.

Public Works has negotiated a not to exceed fee of \$300,000 with each of the four A/E firms for a total amount of \$1.2 million. This represents the estimated cost to provide this service over a three-year period. It is anticipated that approximately \$600,000 will be expended in the current fiscal year. Any remaining authorization within the not to exceed fee will be appropriated in the next two fiscal years.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard architectural engineering agreement, previously approved as to form by County Counsel, will be used. The agreement includes a clause for termination of services upon prior written notice and a renegotiation clause as directed by your Board. As required by your Board, language has been incorporated into the project specifications stating that the A/E firms shall notify their employees, and shall require each subcontractor to notify their employees, that they may be eligible for the Federal Earned Income Credit under the federal income tax laws.

As requested by your Board on August 12, 1997, and as a threshold requirement of consideration for contract award, Rachlin Architects; Robert Rosenberg, AIA; API Consultants; and RNL Design are willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

Rachlin Architects; Robert Rosenberg, AIA; API Consultants; and RNL Design are in full compliance with Los Angeles County Code Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program).

The agreement also contains provisions requiring the A/E firms to comply with the Safely Surrendered Baby law.

### **ENVIRONMENTAL DOCUMENTATION**

Awarding these agreements will have no environmental impact. The appropriate environmental documentation will be completed prior to returning to your Board to request authorization to adopt and advertise plans and specifications to construct the projects designed by these firms.

### **CONTRACTING PROCESS**

On September 5, 2002, Public Works issued a Request for Proposals to 17 firms selected by the Architectural Evaluation Board on September 4, 2002. Eleven firms responded to the RFP. The Evaluation Committee, consisting of Public Works' technical staff, evaluated the proposals and selected Rachlin Architects; Robert Rosenberg, AIA; API Consultants; and RNL Design, as the best qualified firms to provide architectural engineering design services for new facilities, renovation, alteration and addition of existing facilities, and tenant improvement projects. The evaluation was based upon the proposed organizational structure, support resources, technical and administrative expertise, experience, and proposed work plan, all of which represented the best value to the County. Rachlin Architects; Robert Rosenberg, AIA; API Consultants; and RNL Design were selected without regard to race, creed, color, or gender.

The agreements with Rachlin Architects; Robert Rosenberg, AIA; API Consultants; and RNL Design includes a cost-of-living adjustment provision that is consistent with the Board's policy and will be applied if the option years are exercised.

Participation by Community Business Enterprises is encouraged through Public Works' CBE Outreach Program and the requirement that proposers demonstrate their good faith efforts to utilize CBEs. The recommended A/E firms are aware of Public Works'

The Honorable Board of Supervisors  
July 17, 2003  
Page 4

CBE Outreach Program and their proposed CBE participation plans are on file with Public Works.

As requested by your Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with Public Works, the Request for Proposals for these services was listed on the "Doing Business with Us" website. A copy of the website posting is included as Enclosure A.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Authorizing this A/E agreement with all four A/E firms will allow Public Works to be more responsive on critical projects and will not impact any other budgeted programs or projects.

**CONCLUSION**

One approved copy of this letter is requested.

Respectfully submitted,

JAMES A. NOYES  
Director of Public Works

DM:dh  
P:\aepub\ADMIN\Dolores\Board Letters & A -Memos\As-Needed AE Design Svcs.dot

Enc.

cc: Chief Administrative Office  
County Counsel  
Department of Public Social Services (GAIN/GROW Program)

Award information has not been added at this time.

---

### Bid Information

**Bid Number :** AED0000022  
**Bid Title :** AS-NEEDED ARCHITECTURAL ENGINEERING DESIGN SERVICES - VARIOUS BUILDING GROUPS  
**Bid Type :** Service  
**Department :** Public Works  
**Commodity :** ARCHITECT SERVICES, PROFESSIONAL  
**Open Date :** 9/5/2002  
**Closing Date :** 9/30/2002 5:00 PM  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** THIS POSTING IS FOR INFORMATIONAL PURPOSES ONLY. THE COUNTY HAS ESTABLISHED A LIST OF PRE-QUALIFIED FIRMS TO RECEIVE THE RFP. YOU MAY CONTACT THE FIRMS LISTED BELOW FOR CONTRACTING OPPORTUNITIES.

The Los Angeles County Department of Public Works (Public Works) is inviting proposal(s) from qualified architectural/engineer (A/E) firms to provide architectural/engineering design services for new facilities, renovation, alteration and addition of existing facilities, and tenant improvement projects.

The objective of this solicitation is to assemble two separate as-needed lists of up to three of the most qualified firms that demonstrate the highest level of experience and capability to provide the requested services. The initial lists will be for a minimum of 12 months, or until the contract funds expire. At the County's option and with written mutual agreement, the agreement may be extended for an additional one-year term.

The pre-qualified firms are:

1. API CONSULTANTS
2. KAJIMA ASSOCIATES, INC.
3. KENNARD DESIGN GROUP
4. KHORRAMIAN GROUP ARCHITECTS
5. KISHIMOTO ARCHITECTS
6. KWANG COOK & ASSOCIATES
7. MIRALLES AND WU
8. PMA ARCHITECTS, INC.
9. RACHLIN ARCHITECTS, INC.
10. RBK ARCHITECTS
11. LEACH MOUNCE ARCHITECTS, INC.
12. LUCKMAN PARTNERSHIP, INC.
13. PATRICK SULLIVAN ASSOCIATES
14. RANDALL STOUT ARCHITECTS, INC
15. RNL DESIGN
16. ROBERT ROSENBERG, AIA
17. VINIEGRA & VINIEGRA ARCHITECTURE

**Contact Name :** Dennis Morelos  
**Contact Phone# :** (626) 458-2180  
**Contact Email :** [dmorelos@ladpw.org](mailto:dmorelos@ladpw.org)  
**Last Changed On :** 9/12/2002 2:07:18 PM

[Back to Last Window](#)

[Back to Award Main](#)



JAMES A. NOYES, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **AE-3**

July 28, 2003

TO: Each Supervisor

FROM: James A. Noyes  
Director of Public Works

**PROPOSED AGENDA DATE: JULY 29, 2003**  
**AS-NEEDED ARCHITECTURAL ENGINEERING SERVICES**  
**VARIOUS BUILDING GROUPS**  
**AWARD ARCHITECTURAL ENGINEERING SERVICES AGREEMENTS**

Attached is a fact sheet summarizing the main points covered in the Board letter we filed for the July 29, 2003, agenda for the As-Needed Architectural Engineering Services - Various Building Groups.

If you have any questions, please call me or your staff may contact Jim Sparks at (626) 458-2500.

DM:rk

P:\aepub\admin\boardletters\fact

Attach

cc: Chief Administrative Office  
Executive Office

## **FACT SHEET**

### **AS-NEEDED ARCHITECTURAL ENGINEERING SERVICES VARIOUS BUILDING GROUPS AWARD ARCHITECTURAL ENGINEERING SERVICES AGREEMENTS PROPOSED AGENDA DATE: JULY 29, 2003**

#### **Request**

Award and authorize the Director of Public Works to execute architectural engineering agreements with Rachlin Architects; Robert Rosenberg, AIA; API Consultants; and RNL Design for a not to exceed fee of \$300,000 with each of the A/E firms for a total amount of \$1.2 million, to be financed by Public Works' Facilities Project Management Fund.

Authorize the Director of Public Works to exercise the option of extending the contract term for two additional one-year terms upon written mutual consent with each of the A/E firms.

#### **Description**

Under Public Works' supervision, Rachlin Architects; Robert Rosenberg, AIA; API Consultants; and RNL Design will perform as-needed A/E services for the design of health centers, courts, correctional and detention facilities, beach facilities, libraries, parks, fire and sheriff stations, and various other facilities in support of the County's capital projects program. This will enable us to be more responsive on critical and time-sensitive projects with a construction value of \$2 million or less.

#### **Financing**

Sufficient appropriation is available for these agreements in the Facilities Project Management General Fund's proposed Fiscal Year 2003-04 Budget for this action. The cost will be recovered through billings to capital projects.

#### **Justification**

Authorizing this A/E agreement with all four A/E firms will allow Public Works to be more responsive on critical projects and will not impact any other budgeted programs or projects.